

SOUTH PASADENA HIGH SCHOOL TIGER BOOSTER CLUB, INC.  
**Special Support Guidelines**

- **GENERAL STATEMENT OF BOOSTER CLUB GUIDELINE:** It is the goal of the Booster Club to support a broad variety of activities and projects at the High School, and to distribute Booster Club funds accordingly, taking into account the following goals, among others:
  - The Booster Club’s desire to help teams/groups get to the “next level” and have opportunities that can’t be supported by District finding alone
  - The Booster Club’s desire to equitably distribute funds in support of a broad range of activities, and taking into account the broad range of activities and organizations at the school
  
- **Purpose of This Guideline:** This guideline is intended to be used when the Booster Club considers whether to fund, in whole or in part, a “special project,” meaning a project beyond those routinely and regularly funded by the Booster Club.
  
- **Application of This Guideline:** The Booster Club will consider the following factors, among other factors deemed appropriate at the time, in deciding whether or not Booster Club will support or allocate funds to particular items/activities. **No factor alone is intended to be dispositive of whether the item/activity will be supported, however, all of these factors should be considered in light of the goals stated above when deciding whether the Booster Club will financially support the item/activity:**
  - Are the projects routinely and regularly funded by the Booster Club sufficiently funded? In other words, can the Booster Club afford to fund the special project?
  - Does the item/activity meet a significant number of the general Booster Club goals / mission stated above?
  - Has the coach or other adult adviser (not a parent) approached the Booster Club with the request for funding?
  - Has the group/activity implied that Booster Club will support the project before Booster Club approval has been given?
  - If the request is not for durable goods, will the item/activity have a significant and/or lasting benefit and/or impact (e.g. special training for coaches that would be used year to year)?
  - If for durable goods, will the item/activity have a lasting useful life?

- Will the item/activity allow a team or group to improve and possibly advance to the next level (e.g. special training, special tournament)
- Is the activity/funding request made by a school-based or community-based group?
- What is the benefit of the item/activity to the students of SPHS?
- Is the activity/funding request supported by the District? District approval of the item/activity will not automatically mean Booster Club approval. However, if District approval is required and is not obtained, then Booster Club will not allocate funds to the item/activity.
- Is the group requesting the item/funding working to raise a substantial amount of the required funds other than through Booster Club?
- Does the group/activity support Bingo, and/or propose other ways to support the Booster Club?
- Has the Booster Club determined that supporting the special project is then the best use of available funds?
- When the request is for travel:
  - How have participants in the trip been selected? (Must supply roster)
  - What is the purpose of the travel – competition, training, etc.? (Must explain details of where students are proposed to go and why)
  - Has the group requesting the item/funding earned a berth in a structured progressive competition, for example, regional or national finals, international finals, etc.?
  - Is the travel required to obtain a sufficient level of competition/training for the group? Does the group have opportunities to engage in challenging competition closer to home? (Coach or other advisor should explain what benefits are expected and what other options were explored)
  - Will training or active participation in the activity comprise a significant portion of the trip?
  - Has the same group, or have the same students, previously gone on the same or a similar trip? (If so, team must supply rosters of who went before and who is proposed to go again, and should consider whether rosters are significantly different.)