SPHS TIGER BOOSTER CLUB,INC.
Off Season/Summer Coach Honoraria Policy

Subject to meeting all of the following criteria, the SPHS Tiger Booster Club ("Booster Club") will recognize the efforts of coaches, by providing funds to South Pasadena UnifiedSchool District ("SPUSD") in order to support its payment of honoraria to certain coaches that perform off season duties, as follows:

1. Consistent with SPUSD policy, the coach may not otherwise be paid to coach any other sport during the performance of off-season duties.

2. Likewise, the coach must be approved to work with students by SPUSD.

3. The head coach for the sport must submit a written request to the Booster Club, that evidences the approval of the Athletic Director (AD) and the principal, that the coach be awarded the honorarium. The request should include supporting reasons as to why the Booster Club should donate funds to SPUSD in the amount of the requested honoraria, including hours of service committed and duties to be performed.

4. Honorarium requests should be made prior to the performance of any duties. However, the Booster Club will decide whether or not to donate funds to SPUSD, and the amount of such donation, once the described duties have been performed, provided the coach has fulfilled his or her commitments.

5. The Booster Club or a designated committee there of will determine whether or not to make a donation with respect to the requestedhonorariaand the amountofsuch donation,takinginto account the recommendation ofthe head coach, the principal and the AD.

6. Generally, the Booster Club will not donate more than $2,400 per team per academic year. Factors such as the size of the team, the coaching demands for the sport and other relevant factors will be taken into consideration.

7. The funding for the Booster Club's donation relative to any team will generally be drawn from the funds from the applicable team Booster accounts.

8. SPUSD will issue payments for honorarium in accordance with its policies and procedures then in place.

Adopted October 20, 2015